Michigan State Police

Crash Advisory # 20

March 2006

The following are the most common errors found on the UD-10:

Please keep these in mind when filling out the UD-10. We thank you for your continued cooperation in reporting accurate information.

Airbag-Mark Yes if the airbag was deployed. Mark No if the airbag was not deployed. Mark Not Equipped for older model vehicles without airbags.

Construction Zone-Fill out the construction zone information on the UD-10 only if the crash took place within a construction zone. If there is construction, fill out all three fields. **Do not mark None to indicate there was no construction zone activity.** Please refer to advisory #9 for more information.

Double Bubbling-Do not mark more than one bubble in areas where there should only be one marked. For instance, under Divided Roadway or Location of Greatest Damage, only one bubble should be marked.

Ignition Interlock-Indicate Yes if an ignition interlock system device is installed in the vehicle. If there is not an ignition interlock device installed it should be marked No. **Do not mark anything for this field if non-motorists.**

Medical Fatals-Report medical fatalities as you would report any other fatal. When filling out the UD-10 mark the deceased "K" and indicate in the narrative that it was a medical fatal.

Reporting Unit Numbers-When submitting an original UD-10, please make sure Unit #1 is on the front of the report, and Unit #2 is on the back of the report. If a report has Unit #2 on the front it will not process properly.

Sequence of Events/Most Harmful Event-It has come to our attention that Fixed Object Code 25-Guardrail Face is being marked instead of Object Code 27-Median Barrier as the narratives indicate. Guardrail should be marked if the vehicle strikes a metal or wood guardrail. Median Barrier should be marked if the vehicle strikes a temporary or permanent longitudinal barrier usually made of concrete. Also, **do not** bubble more than one code for the Most Harmful Event.

Stray Marks-We continue to have problems with stray marks/slashes/dashes and wording on the UD-10 when something is Not Applicable. Please do not cross out or white out any portion of the UD-10, especially the preprinted serial numbers on the forms. Also, do not write "Not Applicable" or "N/A" in any field. This information will not process correctly. Please be sure to print legibly to ensure correct processing.

Please Distribute to All Personnel Who Complete or Review Traffic Crash Reports